

NHS Northern Eastern and Western Devon CCG Publication Scheme

This guide explains what information the CCG routinely makes available, how it can be accessed and whether or not a charge will be applied for it.

The Publication Scheme contains 7 classes of information – information falling in each of these classes is published on our website and can be accessed using the links on the following pages.

This information is available from the CCG website www.newdevonccg.nhs.uk and upon request from the Information Governance Manager, NHS Northern, Eastern and Western Devon CCG, Newcourt House, Old Rydon Lane, Exeter EX2 7JU, or at d-ccg.foi@nhs.net

Information is provided under these 7 headings:

1. Who we are and what we do
2. What we spend and how we spend it
3. What are our priorities and how are we doing
4. How we make decisions
5. Our policies and procedures
6. Lists and registers
7. The services we commission

1. Who we are and what we do

Roles and responsibilities

About the CCG

www.newdevonccg.nhs.uk/who-we-are/what-is-a-ccg

About the Governing Body

<http://www.newdevonccg.nhs.uk/who-we-are/governing-body/100071>

This section explains how the CCG works and its responsibilities. Biographical details of Governing Body Board members are also included.

Organisations the CCG works in partnership with, and how personal information is handled

Details of Partnerships

www.newdevonccg.nhs.uk/who-we-are/partner-organisations

Handling Personal Information

www.newdevonccg.nhs.uk/who-we-are/information-governance

This section explains who the CCG works in partnership with, and how personal information may be shared with the partner organisations.

Public facing departments

General enquiries including useful CCG numbers

www.newdevonccg.nhs.uk/contact

PALS

www.newdevonccg.nhs.uk/quality/pals-38-complaints

This section explains how to make direct contact with the Patient Advisory and Liaison Service, local community hospitals and GPs.

GP Practices member organisations

<http://www.newdevonccg.nhs.uk/northern/more-about-us/member-organisations/100263>

<http://www.newdevonccg.nhs.uk/eastern/more-about-us/member-organisations/100225>

<http://www.newdevonccg.nhs.uk/western/member-organisation/100174>

These sections detail GP practice found in each locality

2. What we spend and how we spend it

Accounts

Annual Report

<http://www.newdevonccg.nhs.uk/who-we-are/ccg-finance/annual-budget/100810>

Finance

<http://www.newdevonccg.nhs.uk/who-we-are/ccg-finance/100538>

This section explains how the CCG has spent the resources allocated to it, as well as planned spend. This section contains the annual statement of accounts, budgets and variance reports, financial audit reports, standing financial instructions, and allowances and expenses paid to senior staff and Governing Body Board members.

3. What are our priorities and how are we doing

Vision and values

www.newdevonccg.nhs.uk/who-we-are/what-is-a-ccg

This section describes the CCGs current and longer-term improvement plans.

4. How we make decisions

Board meetings

www.newdevonccg.nhs.uk/who-we-are/governing-body/100071

Board meetings

www.newdevonccg.nhs.uk/who-we-are/governing-body/public-papers-for-governing-body-meetings/100198

This section contains agendas, supporting papers and minutes of NHS Devon's Board meetings

Patient & Public involvement

Be involved

www.newdevonccg.nhs.uk/involve/you-said-we-did

PALS

<https://www.newdevonccg.nhs.uk/quality/pals-38-complaints/100081>

This section contains details of how the CCG works with patients and the public to improve services and decision making.

5. Our policies and procedures

Business policies and procedures

Vision and values

http://www.devonpct.nhs.uk/About_us/About_us.aspx

This section describes the policies and procedures relating to the conduct of business and the provision of services

www.newdevonccg.nhs.uk/who-we-are/policies/100087

HR Policies

www.newdevonccg.nhs.uk/who-we-are/working-for-us/new-devon-ccg-hr-policies/100236

Equality

www.newdevonccg.nhs.uk/quality/equality-38-diversity/100096

This section describes how the CCG ensures that all staff and patients are treated fairly and equally, including Race, Disability, Age, Gender and Equal Opportunities.

Complaints and standards of service

Standards for providing services

Complaints procedures

www.newdevonccg.nhs.uk/quality/pals-38-complaints/100081

This section explains the standards of service that users can expect of the CCG, and describes the process should dissatisfaction occur.

Data Protection / Information Governance / Caldicott Guardian

Corporate Policies & Strategies

www.newdevonccg.nhs.uk/who-we-are/policies/100087

Handling Personal Information

www.newdevonccg.nhs.uk/who-we-are/information-governance/access-to-healthcare-records/100311

This section describes how the Trust ensures that all personal information is obtained fairly and is held securely.

Freedom of Information

Freedom of Information

www.newdevonccg.nhs.uk/who-we-are/freedom-of-information

This section describes how FOIA request may be made to the CCG, and how the CCG will respond to these requests.

6. Lists and registers

Lists and Registers

www.newdevonccg.nhs.uk/who-we-are/governing-body/register-of-interest-of-governing-body-members/100149

Register of Gifts and Hospitality provided to Board members and senior staff

List of main contractors / suppliers

Assets register and Information Asset register

www.newdevonccg.nhs.uk/search/?search=REGISTERS&sortField=relevance

Disclosure Log

Freedom of Information Act Disclosure Log

www.newdevonccg.nhs.uk/who-we-are/freedom-of-information/foi-disclosure-log

This section contains responses provided by the CCG to FOIA and EIR requests.

7. The services we offer

Health Services made available by the CCG

Local Health Services

www.newdevonccg.nhs.uk/northern/your-local-health-services/100211

www.newdevonccg.nhs.uk/eastern/your-health-services/100223

www.newdevonccg.nhs.uk/western/your-health-services/100182

NICE Compliance

www.newdevonccg.nhs.uk/who-we-are/medicines-and-treatments/nice-publications-bulletins/100403

www.newdevonccg.nhs.uk/who-we-are/documentation/100092

<http://www.newdevonccg.nhs.uk/partnerships/100053>

Details of the Services commissioned

Fees for Services

This section describes the wide range of clinical and non-clinical services made available by the CCG, including those for which a charge applies.

Patient advice and information

Patient information leaflets and other booklets and newsletters
PALS

www.newdevonccg.nhs.uk/quality/pals-38-complaints/100081

This section explains the advice and assistance available to users, through the PALS service and contained in leaflets.

CCG news and Media releases

Latest News

www.newdevonccg.nhs.uk/who-we-are/your-news

Press

www.newdevonccg.nhs.uk/contact/100057

This section contains current news stories and media releases, as well as an archive of material made available by the CCG.