

**NORTHERN DEVON LOCALITY COMMISSIONING BOARD
AGENDA**

Date: Wednesday, 25th February 2015	Time: 09:15am – 11:00am
Venue: Crown Yealm House, Pathfields Business Park, South Molton, EX36 3AW	Chair: Dr John Womersley

Item	Item Description	Objective/ Desired Outcome	Process	Item Presenter	Time
Section 1 – Public Forum					
Opening Business					
1.	Housekeeping, welcome, apologies and sign-in				09:15
2.	Register of Interests and conflicts of interest with this agenda	Declarations	To be made	All	09:20
3.	Patient story	Information			09:25
4.	Previous minutes	Approval	Attached	Chair	09:30
Locality Board Report					
5.	Patient Safety and Quality, Performance, Contracting and Finance, QIPP and Communications	Information	Attached	Specialty leads	09:40
General Business					
6	Overview of the current work streams and timescales	Information	Verbal	James Wright	10:10
7	Two week wait Cancer Target Position Update	Information	Attached	Sara Wright	10:25
8	TCS Engagement	Discussion	Attached	Elaine Fitzsimmons	10:35
Public Questions					
	Written questions from the public	Answer	As submitted	Chair	10:50

Date and Time of Next Meeting; Wednesday, 25 th March 2015 at 9.15am, Crown Yealm House	Note date	Verbal	Chair	11:00
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When at all possible documents and reports should be published with a minimum font size of 12. This may not be fully possible due to volume of information or existing formats. We are working towards providing information in an accessible format. Please note that reports can be requested in larger font if required through contacting: andrea.fairclough@nhs.net

Section 2 - Confidential Business

Admission of the Public - Under the provision of Section 1, Sub-section 2 of the Public Bodies Admission to Meetings Act 1960, the public may be excluded for such a period as the Clinical Board is in Session on the grounds that publicity would prove prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Voting Membership:

Caroline Dawe, Managing Director, Northern Locality
Dr John Womersley, Chair
Dr Stephen Miller, Acting Vice Chair
Dr Darunee Whiting, GP
Dr Tim Chesworth, GP
Dr Annabelle Tree, GP
Dr James Szymankiewicz, GP

Non-voting Membership:

James Wright, Head of Commissioning, Northern Locality
Kevin Wheller, Chief Finance Officer, Northern Locality
Richard Croker, Head of Medicines Optimisation, Northern and Eastern Localities
Tracey Polak, Assistant Director of Public Health, Devon County Council
Carol Albury, Locality Medicines Optimisation Pharmacist (Northern locality)
Hannah Nicholas, Communications Manager
Barbara Jones, Head of Locality Contracting for Northern and Eastern Devon
Lorna Collingwood-Burke, Deputy Chief Nurse
Mark Elster – Patient Safety and Quality Manager
Carol McCormack-Hole – Lay Member
Andrea Fairclough, Interim Business and Governance Manager, Northern Locality