



Ref: FOI595

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Old Rydon Lane  
EXETER  
Devon  
EX2 7JU

[d-ccg.foi@nhs.net](mailto:d-ccg.foi@nhs.net)

Tel: 01392 205205

18 May 2015

Dear,

**Re: Request for information under Freedom of Information Act 2000**

Thank you for your request under the Freedom of Information Act 2000, which was received on Saturday 16 May 2015

I can confirm that NHS Northern, Eastern and Western Devon CCG hold part of the requested information.

**1. All policy documentation relating to how GPs summarise paper patient records before moving to a fully electronic medical record.**

The CCG do not hold this information. In order to assist you with this part of your request you may wish have direct communication with NHS England commissioners of GP practices.

Email: [England.contactus@nhs.net](mailto:England.contactus@nhs.net)

Telephone number: 0300 311 22 33

**2. How the CCG monitors compliance with the Department of Health document: Records Management: NHS Code of Practice.**

Annually the CCG completes an Information Governance (IG) toolkit to assess how robust its information governance policy and processes are against Department of Health standards. This includes Records Management: NHS Code of Practice.

A brief overview of the IG toolkit is available on line [here](#)

**3. Please send me any historical information relating to the above that you have issued by Devon Primary Care Trust in the 1990's, early 2000's.**

The CCG do not hold historical information issued by Devon Primary Care Trust. As part of the legacy transfer, Primary Care Trusts abolished 31 March 2013 this type of information was passed to NHS England.

**Satisfaction**

I trust this matter has been dealt with to your satisfaction but if there is anything which you need further clarification, please do not hesitate to contact the office on 01392 205205 or by email at [d-ccg.foi@nhs.net](mailto:d-ccg.foi@nhs.net) Please remember to quote the reference number at the top of this letter in any future communications.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can write to the office and arrangements will be made for an independent review. You of course can write directly to the CCGs Chief Officer if you prefer using the "contact us" details displayed on the CCG website.

If you remain dissatisfied with the outcome of the appeal, you have the right to appeal again to the Information Commissioner at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire  
SK9 5AF

Tel: 01625 545 700

Fax: 01625 524 510

**Legal information pertaining to the release of this information**

Please note that the information being provided to you is for information only and remains subject to existing intellectual property rights; no license for the re-use of this information is given or implied through its provision to you.

Yours sincerely,

**The Freedom of Information Office  
NHS Northern, Eastern & Western Devon Clinical Commissioning Group**