

Ref: FOI1469

Newcourt House
Newcourt Drive
Old Rydon Lane
EXETER
Devon
EX2 7JQ
d-ccg.foi@nhs.net

Tel: 01392 205205

24 October 2017

Dear,

Re: Request for information under Freedom of Information Act 2000

Thank you for your request under the Freedom of Information Act 2000, which was received on Tuesday 17 October 2017

The CCG is confirming in accordance with Section - (1) (a) of the Act, it holds the information requested and (b) is supplying it unless otherwise specified.

I can confirm that NHS Northern, Eastern and Western Devon CCG holds part of the requested information.

You requested the following information

Individuals have a right, commonly referred to as a subject access request (SAR), created by section 7 of the Data Protection Act. I am writing to you under the Freedom of Information Act 2000 to request the following information regarding your processing of subject access requests:

1. How many subject access requests did you receive the identifying paperwork for and process in 2014?

7 requests were processed and information disclosed to applicant

2. How many subject access requests did you receive the identifying paperwork for and process in 2015?

7 requests were processed and information disclosed to applicant

NHS Northern, Eastern and Western Devon Clinical Commissioning Group
NHS South Devon and Torbay Clinical Commissioning Group

Newcourt House, Newcourt Drive, Old Rydon Lane, Exeter, EX2 7JQ
Tel. 01392 205 205
www.newdevonccg.nhs.uk

3. How many subject access requests did you receive the identifying paperwork for and process in 2016?

6 requests were processed and information disclosed to applicant

4. How many subject access requests you rejected in 2014?

12 requests were received but no relevant information was held for disclosure

5. How many subject access requests you rejected in 2015?

5 requests were received but no relevant information was held for disclosure

6. How many subject access requests you rejected in 2016?

8 requests were received but no relevant information was held for disclosure

7. What was the average cost for you to process a subject access request in 2014?

Information not held by CCG

8. What was the average cost for you to process a subject access request in 2015?

Information not held by CCG

9. What was the average cost for you to process a subject access request in 2016?

Information not held by CCG

10. How much do you charge an individual to process a subject access request?

Fees charged by the CCG are in line with current statutory regulations;

- Up to £10 for complying with a SAR relating to health records if they are held only electronically.
- Up to £50 for complying with a Subject Access Request relating to health records if those records are held either wholly or partly in non-electronic form.

Chair: Dr Tim Burke
Chief Officer: Dr Nick Roberts

Newcourt House, Old Rydon Lane, Exeter, EX2 7JQ
Tel. 01392 205205
www.newdevonccg.nhs.uk

Satisfaction

I trust this matter has been dealt with to your satisfaction but if there is anything which you need further clarification, please do not hesitate to contact the office on 01392 205205 or by email at d-ccg.foi@nhs.net Please remember to quote the reference number at the top of this letter in any future communications.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can write to the office and arrangements will be made for an independent review. You of course can write directly to the CCGs Chief Officer if you prefer using the “contact us” details displayed on the CCG website.

If you remain dissatisfied with the outcome of the appeal, you have the right to appeal again to the Information Commissioner at:
Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF
Tel: 01625 545 700
Fax: 01625 524 510

Legal information pertaining to the release of this information

Please note that the information being provided to you is for information only and remains subject to existing intellectual property rights; no license for the re-use of this information is given or implied through its provision to you.

Yours sincerely,

**The Freedom of Information Office
NHS Northern, Eastern & Western Devon Clinical Commissioning Group**

Chair: Dr Tim Burke
Chief Officer: Dr Nick Roberts

Newcourt House, Old Rydon Lane, Exeter, EX2 7JQ
Tel. 01392 205205
www.newdevonccg.nhs.uk