

Appendix 2b: Strategic Leadership Committee Mandate

1. Introduction

The purpose of this document is to set out the agreed mandate to operate as determined by the Executive Committee (the Executive Committee is known jointly with South Devon and Torbay CCG as the Strategic Leadership Committee) of NHS NEW Devon CCG through the accountability with the Governing Body and its scheme of delegation.

The purpose of the Strategic Leadership Committee is to strengthen closer working arrangements of the Executives for both NHS NEW Devon CCG and NHS SDT CCG as set out in the terms of reference.

The CCG Governing Body has delegated a number of functions to the Executive Committee through its constitution. These are set out in the Scheme of Reservation and Delegation of the CCG Constitution and are included in Appendix 1 this mandate.

Implicit within this document is the expectation that the Strategic Leadership Committee will support the CCG to exercise its functions as determined under the 2006 Act, as amended by the 21012 Act and General Duties (as laid out in the CCG Constitution) supported by the Strategic Leadership Committee terms of reference and this mandate

2. Authority to act

The CCG's Scheme of Reservation and Delegation sets out the authority to act of the respective bodies and individuals.

The NHS Northern, Eastern and Western Devon CCG Governing Body has delegated the following to Executive Committee - this committee is known hereafter jointly with South Devon and Torbay CCG as the Strategic Leadership Committee and the following delegations from the Governing Body apply through this mandate:

- Authority to establish sub-committees
- Approve human resources policies for employees and for other persons working on behalf of the CCG
- Approve the CCGs counter fraud and security management arrangements (*this has since been allocated to the Audit and Assurance Committee through its approved terms of reference July 2017*)
- Approval of the CCGs risk management arrangements
- Approval of a comprehensive system of internal control, including budgetary control, that underpin the effective, efficient and economic operation of the CCG
- Approve proposals for action on litigation against or on behalf of the CCG
- Approve the CCGs arrangement for business continuity and emergency planning
- Approving arrangements for handling freedom of information requests
- Activity planning
- Primary care development
- Turnaround and Programme Management Office
- Planning and management of a single programme for QIPP (including commissioning control centres)
- Continuing Healthcare
- Medicines Optimisation

- Individual Patient Placements & High Cost Panels
- Ambulance & PTS commissioning
- Primary Care Co-commissioning
- Collaborative commissioning for Specialised Services
- Assessment & evaluation of new system models
- Overall system escalation
- NHS 111 & OOH commissioning (including TCS)
- Operational planning process

The committee, which is accountable to the group's governing body, is responsible for handling complex, major organisational issues and operational matters relating to business continuity, as well as any matters for which a strategic, business or operational decision is required. The Governing Body has approved and keeps under review the terms of reference for the senior management committee, which includes information on the membership of the Committee

The CCG remains accountable for all of its functions, including those that it has delegated.

In order to deliver the core purpose and support the Governing Body in delivering the organisations strategic direction and priorities delegated to the Executive Committee, through the CCGs constitution, has mandated the Strategic Leadership Committee with the above delegations, as approved and agreed in principle by the Governing Body on 16 November 2017:

Commissioning strategies will be developed through the Sustainability and Transformation Partnership with mandates and business cases produced for approval by the Strategic Leadership Committee and Governing Body in accordance with the scheme of delegation.

The CCG remains accountable for all of its functions, including those that it has delegated.

In determining the optimal deliver method for any piece of work or programme, the following principles will apply :

- 1. Default: One single unit**
It is clear that the CCG is one statutory unit of accountability with one Governing Body and, as a default position; everything will work on a whole organisational basis unless there is a compelling reason to choose a different approach.
- 2. Maximise efficiency and effectiveness**
The overriding principle for design must be on achievement of delivery against agreed plans; the largest scale of delivery for the resources invested.
- 3. Promotes flexibility and speed of response**
In certain areas the ability to be flexible to changing needs and have knowledge of an area that allows a speed of response would be key to operational delivery.
- 4. Maximise key stakeholder relationships and reputation**
The CCG must ensure that key relationships are managed well in order to secure delivery and that the reputation of the CCG is enhanced.
- 5. Promote local accountability to populations and members**
The CCG is a membership organisation and also has a responsibility to local people. Ways of working must maintain local connections and promote local accountability.

3. Reporting

The Strategic Leadership Committee will report progress and provide relevant assurances and approvals to the Governing Body on a regular basis.

Signed by

**Accountable Officer/Chief Officer
NHS NEW Devon CCG on behalf of the Executive Committee (Strategic Leadership Committee)**

Approved 16 November 2017