

## The Trade Union (Facility Time Publication Requirements) Regulations 2017

### Background

The Trade Union (Facility Time Publication Requirements) Regulations 2017 took effect on 1 April 2017, this means that NHS employers are now required to publish certain information on trade union officials and facility time on their website and within annual reports.

The information below is therefore provided in regards to the relevant period of 1<sup>st</sup> April 2017 – 31<sup>st</sup> March 2018. This will be updated annually.

The information below reports on time spent on duties carried out for a trade union or as a union learning representative, for example, attending meetings, accompanying an employee to disciplinary or grievance hearing etc. It will also apply to, if applicable, training received and duties carried out under the Health and Safety at Work Act 1974.

It is important to note that the CCG's formal consultation mechanism is through the Staff Forum. Representatives of the Staff Forum are staff members who are not required to be part of a Trade Union or indeed be a representative of a Trade Union and therefore this information does not reflect staff time spent on Staff Forum duties.

### Table 1: Relevant union officials

What was the total number of your employees who were relevant union official during the relevant period?

Number of employees who were relevant union officials during the relevant period	Full- time equivalent employee number
1	1

### Table 2: Percentage of time spent on facility time

How many of your employees who were relevant union official employed during the relevant period spent a) 0%, b) 1-50%, c) 51-99% or d) 100% of their working hours on facility time?

Percentage of time	Number of employees
0%	0
1%-50%	1
51-99%	0
100%	0

**Table 3: Percentage of pay bill spent on facility time**

Provide the figure requested in the first column of the table below to determine the percentage of your total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period.

<b>First Column</b>	<b>Figures</b>
Provide the total cost of facility time	£243.21
Provide the total pay bill	£18,039,000
Provide the percentage of the total pay bill spent on facility time, calculated as: (total cost of facility time/total pay bill) x 100	0.0013%

**Table 4: Paid trade union activities**

As a percentage of total paid facility time hours, how many hours were spent by employee who were relevant union officials during the relevant period on paid trade union activities?

Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as:  (total hours spent on paid trade union activities by relevant union officials during the relevant period/total paid facility time hours) x 100	0
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