

<i>If a decision is required please indicate which CCG is being asked to approve this report</i>	South Devon and Torbay CCG	<input type="checkbox"/> √
	Northern, Eastern and Western Devon CCG	<input type="checkbox"/> √

Engagement Committee Meetings in Common Chair Report (Public):

1. Executive Summary

The content of this paper summarises the main points from the 5th October 2017 meeting of the NHS Northern, Eastern and Western Devon and the NHS South Devon and Torbay Clinical Commissioning Groups' Engagement Committees held in common. Both Committees were Chaired by Chris Peach, Non Executive member, SD&T CCG.

This was the first meeting of the Committee Meetings in Common and it should be noted membership has been reviewed and extended in order to bring consistency of membership across both NEW Devon & SD&T areas.

2. Purpose of report

The purpose of the October 2017 report from the Chair of the Engagement Committee is to highlight current items and assurance considered by the Committee.

3. Content (risk and assurances)

NEW Devon and SD&T CCG's Engagement Committees met in common for the first time, with four public representatives, all three Devon Healthwatches participating and representation from public health. The Committee was quorate but is still awaiting nomination of a Clinical representative.

The role of the new committee is to give the governing bodies assurance that effective engagement is taking place and that statutory duties are being met.

The committee reviewed various 'housekeeping issues' dealt with by all new committees at first meeting (eg Terms of Reference, voting rights, declarations of interest, future reporting) and agreed to review how they were working after three meetings.

The core issues of the meeting included:

Children's services re-procurement: engagement in relation to this had recently closed and a draft engagement report was shared with members. The group heard how a steering group, led by a patient carer, had overseen the process and discussed various aspects of the work undertaken. Committee members were impressed at the range of feedback received, although noted that few young people had completed the feedback survey. A complimentary piece of work had interviewed 6,000 young people. 'Lessons learned' would be identified by the steering group with a view to strengthening future engagement work in this area.

Future STP engagement: The STP strategy was currently being refreshed and it was envisaged that there would be engagement activity in the new year around any possible changes which might be made to services. The Committee heard an outline of the type of activity being considered and it was hoped that a more specific report would be presented at its next meeting.

Clinical Policy Committee Engagement Report: The Committee received a presentation of the second annual report of this group, which is chaired by a lay-member and considers whether specific engagement or consultation is required over changes to the provision of treatment in the county, proposed by the clinical policy committee.

Engagement committee strategy and priorities: It was agreed that the strategy and priorities should be informed by the requirements of NHSE's 19 key engagement points against which the performance in this area of the CCGs would be assessed. A single strategy covering engagement, patient experience and communications would be produced for consideration by the committee at a future meeting.

The next meeting of the committee is 5 December.

4. Recommendations

The NEW Devon and SDT CCG's Engagement Committees in Common request that the respective Governing Bodies note this report and request any further actions that may be required.

Report author and job title: Ray Chalmers, Head of Communications & Strategic Engagement, SD&T CCG

Executive Lead: Annette Benny

Job Title: Joint Interim Director of Corporate Affairs

Date of Approval by Executive: 06 November 2017